

**Meeting Minutes**  
**Harris County Community Land Trust Board Meeting**  
**711 Louisiana, Bracewell Offices, Conference Room 22<sup>nd</sup> floor**  
**March 19, 2025, 3:50 PM**

**Board Members:**

**Present:** Chairman, Chad Khan, Vice Chairman Mercedes Sanchez, Secretary, Thao Costis, Treasurer, Hon. Dwight Jefferson, Director, Francisco Castillo, Director, Jason McLemore. (Directors M. Sanchez and Castillo attended virtually via Microsoft Teams).

**Others Present:**

Bryan Sanchez, Adrian Ozuna, Robert Bell, Rene Martinez, Steven Harris, Sheerah Walker, Craig Atkins, Bianca Urbina, Rhea Swinson, Rupa Sen, Cana Cen, Tory Gunsolley, Amanda Rocha, Hafsa Moinuddin, & Paola Martinez representing Harris County Housing & Community Development Department (HCHCD), Randy Keenan representing the Harris County Attorney's Office, Gary Machak and Joshua Karar representing Stifel, Andy Prihoda representing Bracewell, Carmen LaTorre representing HCHCD, attended virtually via Microsoft Teams.

The following items will be brought before the Board of Directors for consideration and/or approval.

1. **Chairman Khan called the meeting to order 3:58 PM and verified a quorum was present.**
2. **Approval of minutes from August 20, 2024, Regular Board Meeting.** A Motion to approve Minutes was made by Director McLemore and Secretary Costis seconded the motion. The motion carried unanimously.
3. **Resolution Authorizing then Harris County Community Land Trust Management Corporation to join the Management Structure of HTG Rushmore, LLC through the acquisition of a 40% interest in its Managing Member, the HCHFC Rushmore GP, LLC.** A Motion to approve the Resolution was made by Secretary Costis and Chairman McLemore seconded the motion. The motion carried unanimously.
4. **Adjournment of Board Meeting.** Prior to the adjournment of the board meeting, Chairman Khan discussed the state of the CLT homes sales, inventory, and funding for continuing homeowner subsidies and placing the land in the CLT. Mr. Martinez stated he will address these questions at the April Board meeting, with quarterly meetings planned. A motion to adjourn was made by Secretary Costis and Director McLemore seconded. The motion passed unanimously.

**Secretary**

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**APPROVED:**

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